

Imprest System for Publications

In the current environment where plastic money rules and where physical give and take of money is slowly getting obsolete, have you

- Wondered why you need to send cash/cheque to the BCAS every time there is a new publication brought out by the Society?
- Ever missed out on a publication because you were out of town and the publication went out of stock by the time you resumed office?
- Lost out on the early-bird discount that the BCAS allows on its most valued publication — the Referencer, simply because you forgot to book it in advance?
- Hoped and hoped that you would get the snapshots of the Finance Bill proposals on your desk within a couple of days after the Budget Publication of the Society is released?

Well, we have good news for you — all these issues will be resolved. . . .if you have opt for Imprest System.

All members, journal subscribers and students can take advantage of Imprest scheme. **We have kept this scheme open for non members also.** The modalities of the scheme are as under:

- Rs.2500 to be kept with us as Imprest cash in your account till you desire. There is no validity period for the same. (In case of non-member, Rs.250 extra to be paid for account handling charges.)
- The base level would be Rs.500, which needs to be replenished again to Rs.2500 by the person opting for the scheme.
- Any publication, conference papers or CDs costing Rs.500 or less than Rs.500 would be sent to you by default as soon as they are published. This would also include one set of English edition of the Budget Publication (a set of 5 books).
- For outstation members, the requisite amount of postage would also be adjusted from the said Imprest account.
- For subscribers to the scheme in Mumbai, we need to be intimated in advance about the mode of delivery of the said publication. It can be sent either by courier (whereby the courier charges would also be adjusted from the imprest account) or it could be collected by your representative from the BCAS office. In case you opt for the latter option, then the delivery of the publication must be effected within 15 days of the receipt of the mail notifying the release of the publication, failing which, we would courier the publication to you, and debit the charges to your account.
- For premium publications like BCAS Referencer, Calendars and other topic specific publications, we would send an email to all the subscribers and would send these publications only on receipt of intimation from the subscriber. An email needs to be sent to **km@bcasonline.org** specifying the relevant details, such as quantity and the type of publication, etc. (*e.g.*, in the case of the Referencer — whether Premium, Refill or Super Saver)
- An intimation showing the account balance would also be sent to the subscriber every time along with the publication.
- For exit options, if a subscriber intends to exit within six months of joining the scheme, then an exit load of Rs.100 would be deducted and the balance would be returned to him/her. In other cases, the entire balance would be returned without any exit load, upon receipt of the exit intimation.

So, what are you waiting for? Pick up your cheque books, sign a cheque for Rs.2500 and send it to us at the BCAS office and relax



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Order Form for Imprest System

For Member : Rs. 2,500/-

With Postage :

For Non Member : Rs. 2,750/-

Without Postage :

BCAS Memb. No. :

Name:.....

Address :

.....

Tel. : 1..... 2..... Mobile :

Fax : E-mail :

Cash / Draft / Cheque No. drawn onBank,

dated for an amount of Rs. is enclosed.

Date :

(Signature)

- Please fill the above form appropriately and send the same to the society's office along with the requisite payment.
- Please mention your name and membership number on the reverse side of the local cheque/at par cheque/Demand Draft.