

Bombay Chartered Accountants' Society

Technology Initiatives Study Circle

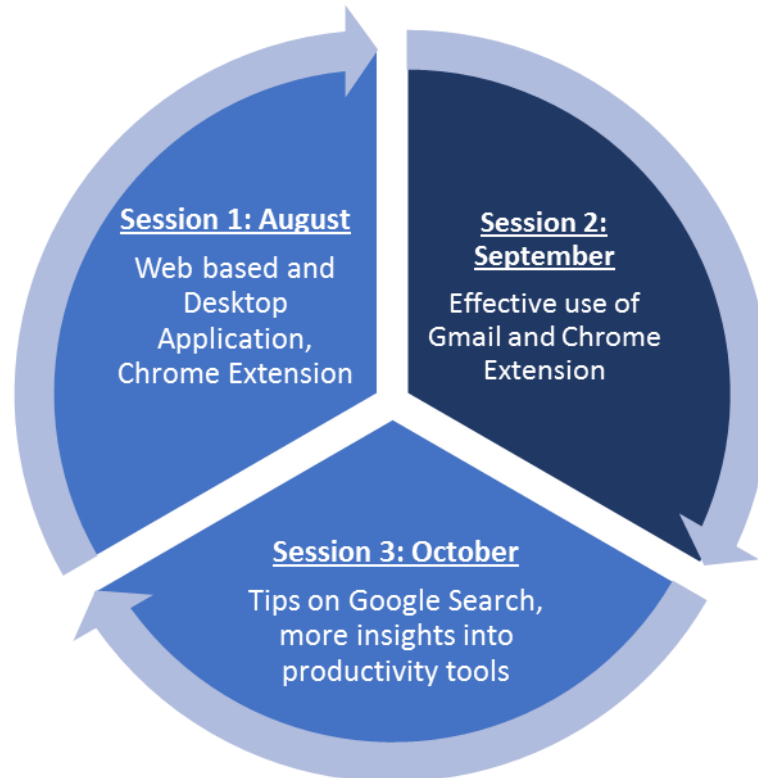
The *Technology Initiatives Study Circle* of the Technology Initiatives Committee of the Bombay Chartered Accountants' Society is pleased to announce a meeting on the “**Productivity Apps For The Workplace**” by **CA Rajesh Pabari**. The meeting shall be followed by a ‘**Question & Answer Session**’ to enable the entire participants to solve their doubts and queries.

The details are as follows:

Day & Date	Friday, 21 st September 2018
Time	6:15 p.m. to 7:45 p.m.
Speaker	CA. Rajesh Pabari
Venue	BCAS Office, 7, Jolly Bhavan No. 2, New Marine Lines, Mumbai-400020
Topic	Productivity Apps For Workplaces (Part – II)

Outline of the talk:

Gone are the days of the phone revolving around voice communication. These days, mobile device is like a tiny super computers that we keep in our pocket. They connect to the web, let us do work, and we always have them on us. That makes them prime candidates to help us all be a little more productive. The 3 session series aims to boost your productivity.



CA Rajesh Pabari has identified, tried and used variety of apps and now he is going to share with us the **some of the best productivity apps** for Android, Desktop and Chrome!

We had first session on 23rd August 2018, CA Rajesh Pabari has covered important web based application (Like Trello, Evernote, Wunderlist, Mightytext, GoogleDocs, Spreadsheet, Blinkist, edX, Drupe, etc), Desktop applications (like AnyDesk, PDFill, LibreOffice, Calibre, AgentRansack, Flux, XiliSoft, Foxit, Evernote), and important chrome extensions (Like MyWot, Trello, LastPass, Extensify, Evernote, WebClipper, Nimbus Screenshot, MailTrack, Grammarly, Loom, Mercury Reader, HoverZoom, etc)

Take ways from '2nd Session from the Tech Series on 21st September 2018:

1. Some of the most useful websites and how to use them
2. A few useful tips for using Gmail effectively – shortcuts, labelling, filtering, etc Also, it will include how to activate the keyboard shortcuts
3. Effective use of Google Chrome - some shortcuts that can be used while using chrome, how to use Google bookmarks, how to sync google chrome apps, extensions and bookmarks on different or a new computer which you might start using

Session 3 which will be held in October will include the following

1. A few more Google Chrome Extensions which are extremely helpful and were not covered in first session
2. A Few tips for more effective google searches syntax which will help you refine search results
3. Some extremely useful tips for enabling you to save time while using laptops / computers on day to day basis
4. And more insights to more productivity
5. Quick revision on the first two sessions and sharing from audience and related discussions

Speaker's Profile:

Rajesh Pabari is a Chartered Accountant by qualification, HR Consultant by Profession and aspiring management consultant by Passion. He has worked in CA firm for five years till July 2014 and then has taken up path of entrepreneurship in the HR recruitment profession and aspires to be a good management consultant. He has delivered lectures in past at study circles on technology related topics, especially interested in the subject of Productivity thru Apps for Professionals.

Friends, please make it convenient to attend the meeting and also encourage your friends and colleagues to do the same.

Looking forward to your active participation.....

Members can e-mail their experiences, tips, queries, & practical difficulties to sbchokshi@gmail.com or prafulshah@cnkindia.com or doshikl@gmail.com or namratakshah@gmail.com. These experiences, tips, queries & practical difficulties can be discussed for the benefit of all the members.

Study Circle Conveners: CA Sanjay Chokshi, CA Praful Shah, CA Kamlesh Doshi, CA Namrata Shah

Join Initiatives Study Circle (Information Technology)

Particular	Fees
Become member of Initiatives Study Circle (Information Technology)	Rs. 472 only (including GST 18%) as Annual Subscription for 2018 -19
For all member of BCAS	Rs. 118 only per meeting (including GST 18%)
For all paid subscriber to BCAS students group	Free: for the session schedule for Sep and Oct 2018